

**MEADOW RIDGE COMMERCIAL METROPOLITAN  
DISTRICT**

**ANNUAL ADMINISTRATIVE RESOLUTION  
(Effective January 1, 2023)**

WHEREAS, the District was organized under the provisions of Title 32, Colorado Revised Statutes, as a special district and is located entirely within the boundaries of Town of Mead, Weld (the “Approving Jurisdiction”); and

WHEREAS, the Board of Directors of the District (the “Board”) has a duty to perform certain obligations to assure the efficient operation of the District; and

WHEREAS, §§ 32-1-101, *et seq.*, C.R.S., requires every District to publish certain legal notices in a newspaper of general circulation in the District; and

WHEREAS, the Directors of a District may receive compensation for their services subject to the limitations imposed by §§ 32-1-902(3)(a)(I) & (II), C.R.S.; and

WHEREAS, pursuant to § 32-1-902(1), C.R.S., every Board shall elect officers of the District; and

WHEREAS, § 24-6-402(2)(c), C.R.S., specifies the duty of every Board to designate a posting place for notices of meetings (which posting place may be website, social media account, or other official online presence of the District), and requires that notice of such meetings be posted at least twenty-four (24) hours prior to said meeting; and

WHEREAS, § 32-1-903, C.R.S., requires that each Board shall meet regularly at a time and in a place to be designated by that Board and requires that notice of such meetings be posted in accordance with § 24-6-402(2).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MEADOW RIDGE COMMERCIAL METROPOLITAN DISTRICT AS FOLLOWS:

1. The Board designates Longmont Daily Times-Call as the newspaper of general circulation within the boundaries of the District, or in the vicinity of the District if none is circulated within the District and directs that all legal notices shall be published therein in accordance with applicable statutes.
2. The Board determines that Directors shall not receive compensation for services as Directors, in accordance with §§ 32-1-902(3)(a)(I) & (II), C.R.S.
3. The Board hereby elects the following officers for the District:

Tim Craft  
Jeffrey Keeley  
Stephanie Stewart  
Howard Johnson

Brad Woods

- 4. The Board designates its website, <https://meadowridgecommercialmd.com> as the posting place for notices of meetings pursuant to §24-6-402(2)(c)(III), C.R.S. In the event the notice cannot be posted due to emergency or exigent circumstances, the Board designates the following physical location for posting of meeting notices:

Intersection of Hwy 66 and CR 11; 4740-4998 Hwy 66 (CO-66);  
 Intersection of Hwy 66 and CR 9 ½.

- 5. The Board determines to hold regular meetings on second Tuesday of June and November at 2:00 PM, physical location of 1288 S. Clayton Street, Denver, CO 80210 and/or by video conference or telephone conference, the notice of which shall include the method or procedure, including the conference number, link, passcode, or other necessary information to allow member of the public to attend.

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Whereupon the motion was seconded by Director Stephanie Stewart, and upon vote, carried unanimously.

ADOPTED AND APPROVED ON NOVEMBER 8, 2022, to become effective as of January 1, 2023.

MEADOW RIDGE COMMERCIAL  
METROPOLITAN DISTRICT

DocuSigned by:

*Jeff Keeley*

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Jeff Keeley, Secretary/Treasurer

ATTEST:

DocuSigned by:

*Stephanie Stewart*

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Stephanie Stewart, Assistant Secretary